

# Recycling Grants Application

# 2012

Fiscal Year 2013

**Purpose** The purpose of this application is to provide detailed information about a proposed Recycling Grant project.

**General** All items must be completed and returned to your Regional Solid Waste Management District to be forwarded to the Arkansas Department of Environmental Quality (ADEQ). Applications are accepted by ADEQ annually Sept. 15-Dec. 31. Incomplete applications will result in funding delays.

APPLICANT: SEARSWMB	CONTACT: A.C. ARMSTRONG
ADDRESS: PO Box 6806	CITY: Pine Bluff
COUNTY: JEFFERSON	ZIP CODE: 71611
PHONE: (870) 536-1971	E-MAIL: armstrong@cabldynx.com

## GRANT CATEGORY

Select only one category

- |  |   |
|--|---|
| <input checked="" type="radio"/> ADMINISTRATIVE  | <input type="radio"/> RECYCLING EQUIPMENT             |
| <input type="radio"/> COMPOSTING                 | <input type="radio"/> RECYCLING PROGRAMS              |
| <input type="radio"/> EDUCATION                  | <input type="radio"/> TRANSFER STATION WITH RECYCLING |
| <input type="radio"/> MATERIAL RECOVERY FACILITY | <input type="radio"/> WASTE REDUCTION ACTIVITIES      |
| <input type="radio"/> PLANNING                   |   |

## PROJECT PROPOSAL

1. In one sentence, explain what will be purchased with requested grant funds.

This is for an admin fee paid to SEAEED, Inc. by the Solid Waste Board.

- |                           |              |                       |              |
|---------------------------|--------------|-----------------------|--------------|
| 2. Grant Amount Requested | \$ 49,581.00 | 3. Total Project Cost | \$ 49,581.00 |
|---------------------------|--------------|-----------------------|--------------|

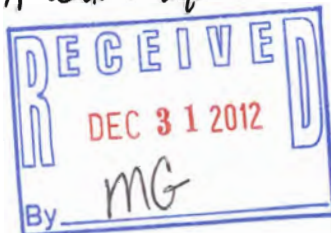
4. Other than Recycling Grant funds, how are expenses for the continuation of this project to be funded (including maintenance, repairs, labor and operating expenses)?

N/A

5. Who will manage the finances of this grant and how may s/he be contacted? (Who is responsible for maintaining records of income and expenses related to this grant?)

A.C. ARMSTRONG, contact info above.

**ADEQ**  
ARKANSAS  
Department of Environmental Quality



SEA 00-12  
GRANT NUMBER

## PROJECT DESCRIPTION

On a separate sheet, please describe your proposed project and explain why it is needed. At a minimum, all grant proposals must answer Questions 1-6 on page five (5) of this form. Grant proposals for certain categories (see list on question page) must also answer questions 7-10. (*Unanswered questions or incomplete answers may delay the processing of your application.*) See the ADEQ website, [www.adeq.state.ar.us/solwaste/branch\\_recycling/grants.htm](http://www.adeq.state.ar.us/solwaste/branch_recycling/grants.htm), for example project descriptions.

## PROJECT BUDGET

Except for project personnel (see next section), detailed budget information is not required. However, all items to be purchased with grant funds must be listed in question 2 of the Project Description.

## PROJECT PERSONNEL

Please complete the following information about all personnel to be paid with grant funds. (Attach additional sheets as needed.)

1. Salaries, Administrative – managers, supervisors, office or support staff, educators, etc.

POSITION	SALARY (\$/YEAR)	TIME ON PROJECT (%)	GRANT FUNDS REQUESTED

2. Wages, Operational Labor – forklift/truck drivers, line workers, baler operators, etc.

POSITION	WAGE (\$/HOUR)	HOURS ON PROJECT	GRANT FUNDS REQUESTED

## PUBLIC NOTICE

All projects must be public noticed in a paper serving the relevant area and allow 30 days for comments. Work with your regional solid waste management district to assure this happens. Proofs of Publication and any comments received, or a note that no comments were received, must be submitted to ADEQ before application can be approved. See "Instructions for Public Notices" on the ADEQ website, [www.adeq.state.ar.us/solwaste/branch\\_recycling/grants.htm](http://www.adeq.state.ar.us/solwaste/branch_recycling/grants.htm), for example public notices.

Item	Admin Fee	Organizational Budget	Additional Info
SEARSWMB Admin Fee	\$49,581.00	\$49,581.00	N/A

1. The solid waste district's cities and counties operate recycling programs in their respective areas based on the goals and structure contained in the district's solid waste plan.
2. This admin fee allows the board to monitor all recycling grants and programs through SEAEDD, Inc. This provides oversight and technical assistance to all recycling programs in the district which improves those programs.
3. This admin fee helps to provide continuity to the recycling programs in the district by providing oversight, admin and technical support. This is measured by the boards overall approval of SEAEDD's actions in the administration of recycling grants.
4. The project will begin as soon as the admin fee is issued to the board from the state.
5. All funds will be expended within one calendar year from the date of receipt.
6. The public is made aware of recycling and waste diversion opportunities by their local recycling programs operated by the cities and counties.

*All grants are subject to the requirements of A.C.A. 8-6-601 et. Seq. and Arkansas Pollution Control and Ecology Commission Regulation 11, Chapter Four: Solid Waste Management and Recycling Grants Program.*

**The following items are not eligible for funding from recycling grants:**

Taxes, other than sales  
Reimbursement of funds

Retroactive purchases  
Legal fees

Licenses or permits  
Vehicle registration

**GRANT RECIPIENTS AGREE TO:**

- ◆ Actively develop a recycling program, as outlined in the grant application, and expend all grant funds in the three (3) years following the date of the grant award by the department.
- ◆ Actively seek to market or reuse the materials diverted under the recycling program from deposition in landfills in the period of three (3) years following the date of the grant award by the department.
- ◆ Start grant project before July 15, the date pre-applications for the next grant round are due to the department.
- ◆ Use facilities or equipment purchased with grant funds no less than 50 percent of the time on the purposes specified in the grant application.
- ◆ Use any interest earned on grant funds exclusively for recycling programs consistent with the Regional Solid Waste Management District's Solid Waste Management Plan.
- ◆ Maintain an orderly accounting system to document grant expenditures. This includes keeping copies of all bids, paid invoices, canceled checks, and other appropriate paperwork.
- ◆ Report for five years after receipt of grant funds or until all funds are expended, as directed by statute and regulation.
- ◆ Conform to all state laws on the purchase, use or sale of equipment and facilities secured with grant funds.
- ◆ Seek competitive bids or requests for proposals (RFP) for purchase of equipment or services as required by state and local procurement laws.
- ◆ Receive written approval from the Board and the department for any modifications to the grant, including requests for time extensions.
- ◆ Receive written consent from the Board and the department before selling, trading or transferring facilities or equipment.

**REGIONAL SOLID WASTE MANAGEMENT DISTRICT BOARDS AGREE TO** ensure recipients conform to requirements and to:

- ◆ Establish or designate at least one adequate recyclable materials collection center in each county as required in Arkansas Pollution Control & Ecology Commission Regulation 28.
- ◆ Ensure the grantee show adequate revenues are being collected to support the long-term operation and maintenance of a grant-funded project prior to the disbursement of grant funds.
- ◆ Ensure all applicable federal, state and local permits and licenses have been obtained.
- ◆ **Ensure the project has begun before disbursing funds.**
- ◆ Notify ADEQ in the event a recipient has not met conditions of the approved grant application.
- ◆ Ensure that the project is compatible with the approved RSWMD plan on file with ADEQ or submit documentation demonstrating why a deviation is necessary.
- ◆ Compile annual reports as required.



**All grants are subject to audit.** Department personnel have the right of access to all records pertaining to grant-funded projects or activities.

**Grant application must include:** completed form, answers to Project Description questions, and Proof(s) of Publication as required. Copies of any comments received regarding the grant request shall be forwarded to ADEQ. **If no comments are received, send an e-mail to your ADEQ Recycling Coordinator stating such at the end of the comment period.**

Incomplete grant applications will not be considered and may delay processing of grant funds.

### Signature and Certification

The authorized representative of the organization applying for the grant and the Regional Solid Waste Management Board Chairman both must sign and date the application. The authorized representative must have the authority to obligate the applicant's resources.

I certify that to the best of my knowledge, the information provided in this application and its attachments is correct and true. I understand and agree that if grant money is awarded as a result of this application, I will comply with all applicable statutory and regulatory provisions and with applicable terms, conditions, and procedures of the Recycling Grants program. I have read and agree to abide by the Minimum Conditions of Recycling Grants. I certify that all proposed activities will be carried out and that all grant money received will be utilized solely for the purposes for which it is intended unless written authorization to modify the project is provided by the Regional Solid Waste Management District Board and the Arkansas Department of Environmental Quality.

X [Signature] Solid Waste Director  
Applicant's Authorized Representative and Title

12-20-12  
Date

X [Signature]  
RSWMD Board Chairman

12/27/12  
Date

THE ABOVE-REFERENCED GRANT IS HEREBY APPROVED.

X [Signature]  
ADEQ Recycling/Market Development Branch Manager

2/20/13  
Date

X [Signature]  
ADEQ Solid Waste Management Division Chief

2/25/13  
Date

X [Signature]  
ADEQ Chief Deputy Director

3/4/13  
Date